



## Critical Business Processes / Functions by Level of Importance

Service/business unit: \_\_\_\_\_

Use this form to identify the Critical Business Processes / Functions by Level of Importance. If you need help identifying your processes/functions by level of importance, Contact Us at [Help@Remver.com](mailto:Help@Remver.com). We are Always Happy to Help.

Level of importance of essential service	Current number of employees providing services	Remaining number of employees if absenteeism rate of 35% is applied	Degree of risk (high, medium, low)	Possibility of working from home (Yes or no?)	Action plan implemented for essential service (Yes or no?)
<b>A.</b>					
<b>B.</b>					
<b>C.</b>					

### Level of importance

- A. Critical service. Cannot be interrupted or suspended.**
- B. Processes/functions that can be suspended for a short period of time (e.g. a month).**
- C. Processes/functions that can be suspended for a long period of time.**